

Expanded Polystyrene (EPS) Recycling Policy

Effective Date: 1st June 2023

Policy Statement:

At Airwave, we are committed to environmental sustainability and responsible waste management practices. As part of our efforts, we have implemented an Expanded Polystyrene (EPS) recycling program to reduce EPS waste and promote recycling. This policy outlines the procedures and guidelines for EPS recycling within our organisation.

Scope:

This policy applies to all employees and departments within Airwave who handle EPS.

Policy Guidelines:

EPS Recycling Process:

- a. Instead of disposing of EPS in regular waste bins, employees must collect EPS waste separately.
- b. We have purchased a Runi SK120 screw compactor to compact EPS waste, achieving a compression ratio of up to 50:1.
- c. A trained member of staff will compact the EPS waste using the Runi SK120 screw compactor, ensuring proper operation and maintenance of the equipment.

Collection and Disposal:

- a. Contract with a local recycling company that specialises in EPS recycling to collect the compacted EPS waste on a monthly basis.
- b. Ensure the recycling company is registered and follows environmentally responsible recycling practices.
- c. Maintain regular communication with the recycling company to address any issues or changes in collection schedules.

Employee Guidelines:

- a. Provide clear instructions and training to employees on the proper handling and collection of EPS waste.
- b. Encourage employees to properly segregate and store EPS waste in designated areas or containers until it can be compacted.

Compliance:

- a. All employees must adhere to this policy and actively participate in the EPS recycling program.
- b. Managers and supervisors are responsible for ensuring that employees receive proper training and support for EPS waste handling and compaction.
- c. Regularly monitor compliance with this policy and address any non-compliance through appropriate channels.

Continuous Improvement:

- a. Periodically review and assess the effectiveness of the EPS recycling program, including the efficiency and performance of the Runi SK120 screw compactor.
- b. Encourage employees to provide feedback and suggestions for improving the EPS recycling process.

By following this policy, Airwave aims to reduce EPS waste, minimise environmental impact, and contribute to a more sustainable future through responsible EPS recycling practices. Compliance with this policy is essential for all employees to ensure the success of our EPS recycling program.

Policy Owner: Mike Maidens, Head of Operations

Review Date: 1st June 2023

Next Review: 31st May 2024